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A meeting of the **Overview & Scrutiny Committee** will be held in Committee Room 2 - East Pallant House on **Tuesday 10 September 2019 at 9.30 am**

MEMBERS: Mr A Moss (Chairman), Mr T Johnson (Vice-Chairman), Mrs C Apel, Mrs T Bangert, Mr J Elliott, Mr K Hughes, Mr M Bell, Mr D Palmer, Mr H Potter, Mrs S Sharp and Mr A Sutton

## AGENDA

- 1 **Chairman's Announcements**  
Any apologies for absence will be noted at this point.
- 2 **Minutes** (Pages 1 - 8)  
To approve the minutes of the Overview and Scrutiny Committee meeting held on 18 June 2019.  
  
To receive an update on progress against recommendations made to the Cabinet and the Council.
- 3 **Urgent Items**  
The Chairman will announce any urgent items that due to special circumstances are to be dealt with under the agenda item below relating to late items.
- 4 **Declarations of Interests**  
Members and officers are reminded to make any declarations of disclosable pecuniary, personal and/or prejudicial interests they may have in respect of matters on the agenda for this meeting.
- 5 **Public Question Time**  
The procedure for submitting public questions in writing no later than 12:00 on 9 September 2019 is available upon request from Democratic Services (the contact details for which appear on the front page of this agenda).
- 6 **Chichester Vision, Chichester BID and the Retail Offering and Southern Gateway** (Pages 9 - 27)  
Due to recent changes in Cabinet responsibilities and in agreement with the Chairman no Cabinet member will be present to address the Committee. The Committee is asked to note the report and agree any questions or actions they wish to take.
- 7 **Leisure Services Performance Review** (Pages 29 - 65)  
The Committee is requested to receive the 2018-19 Annual Report from Everyone Active (Sport and Leisure Management Ltd). To review the report and agree that the contractor is achieving satisfactory levels of performance against the outcomes in section 2.0 and the key performance indicators in section 4.0 of the 2018-2019 annual report.
- 8 **Ice Skating Update** (Pages 67 - 70)

The Committee is requested to receive the further information requested at the March 2019 Overview and Scrutiny Committee regarding reinstatement of grass and a breakdown of costs that Chichester District Council incurred as a result of the ice rink.

9 **Economic Development Strategy and Inward Investment and Growth Strategy** (Pages 71 - 94)

The Committee is requested to receive the draft Economic Development Strategy and draft Inward Investment and Growth Strategy prior to the strategies being considered by Cabinet.

10 **Visit Chichester Monitoring Report** (Pages 95 - 130)

The Committee is requested to receive the annual update report from Visit Chichester for 2018-19 and assess performance in line with the Service Level Agreement.

11 **Universal Credit Review** (Pages 131 - 138)

The Committee is requested to receive an overview of the impact of Universal Credit. It is recommended that the impacts of Universal Credit continue to be monitored to inform service delivery of Revenues, Housing and Communities; the Council continue to assess how adverse effects can be mitigated by the provision of Council Services and partnership working; and that relevant Council Policy's be reviewed to ensure that they support those that are vulnerable to welfare reform.

12 **Social Prescribing** (Pages 139 - 168)

The committee is requested to consider the Chichester Social Prescribing report for year 1 and to note the progress and success of year 1 of the service, and outcomes of the service and next steps in the evaluation report

13 **Corporate Plan Mid-Year Review - Terms of Reference** (Pages 169 - 175)

The Committee is requested to consider and agree the Terms of Reference for this Task and Finish Group, to agree the membership and appoint the Chairman.

14 **Forward Plan** (Pages 177 - 193)

Members are requested to consider the latest Forward Plan and whether any items should be added to the Committee's Work Programme.

15 **Work Programme** (Pages 195 - 196)

The Committee is requested to consider the latest Work Programme

16 **Late Items**

Consideration of any late items as follows:

- a) Items added to the agenda papers and made available for public inspection.
- b) Items which the Chairman has agreed should be taken as matters of urgency by reason of special circumstances reported at the meeting.

17 **Exclusion of the Press and Public**

There are no restricted items for consideration.

## NOTES

1. The press and public may be excluded from the meeting during any item of business where it is likely that there would be disclosure of "exempt information" as defined in section 100A

of and Schedule 12A to the Local Government Act 1972.

2. Restrictions have been introduced on the distribution of paper copies of supplementary information circulated separately from the agenda as follows:
  - a) Members of the Overview & Scrutiny Committee, the Cabinet and Senior Officers receive paper copies of the supplements (including appendices).
  - b) The press and public may view this information on the council's website here [here](#) unless they contain exempt information.
3. The open proceedings of this meeting will be audio recorded and the recording will be retained in accordance with the council's information and data policies. If a member of the public enters the committee room or makes a representation to the meeting, they will be deemed to have consented to being audio recorded. If members of the public have any queries regarding the audio recording of this meeting, please liaise with the contact for this meeting at the front of this agenda.
4. Subject to the provisions allowing the exclusion of the press and public, the photographing, filming or recording of this meeting from the public seating area is permitted. To assist with the management of the meeting, anyone wishing to do this is asked to inform the chairman of the meeting of their intention before the meeting starts. The use of mobile devices for access to social media is permitted, but these should be switched to silent for the duration of the meeting. Those undertaking such activities must do so discreetly and not disrupt the meeting, for example by oral commentary, excessive noise, distracting movement or flash photography. Filming of children, vulnerable adults or members of the audience who object should be avoided.